

NLC PRE-SUBMISSION GUIDELINES

2022 National Leadership Conference

Submission Deadline: April 1, 2022 by 11:59 p.m. Eastern Time

Event	What to Submit at https://presubmit.bpa.org	Saved File Name	Bring to Conference * Copies below must be brought for BOTH preliminaries and finals
NOTE: PAY CLOSE ATTENTION TO THE SAVED FILE NAMING CONVENTIONS			
Management Information Systems			
(940) Digital Game Design Team (ML)	URL to project, Works Cited and Release Form(s) in one combined PDF file.	DGDT-MemberID.pdf	1 copy of Works Cited
Digital Communication & Design			
(945) Graphic Design Promotion (ML)	Flyer - PDF or JPG or PNG format Logo - PDF or JPG or PNG format Works Cited – PDF format	GDP-MemberID-Flyer GDP-MemberID-Logo GDP-MemberID-WorksCited.pdf	1 copy of Flyer 1 copy of Logo 1 copy of Works Cited
(950) Introduction to Video Production Team (ML)	URL to project, Works Cited and Release Form(s) in one combined PDF file.	VPT-MemberID.pdf	1 copy of Storyboard 1 copy of Script 1 copy of Works Cited
(955) Website Design Team (ML)	URL to project (Any necessary login credentials will need to be added if necessary.), Works Cited and Release Form(s) in one combined PDF file.	WDT-MemberID.pdf	1 copy of Works Cited
Management, Marketing & Communication			
(970) Entrepreneurship Exploration (ML)	Research Paper - PDF format Works Cited – PDF format	ENT-MemberID.pdf	1 copy of Research Paper 1 copy of Works Cited
(990) Human Resource Exploration (ML) – Pilot	Job Shadow Request Letter – PDF Format	HRE-MemberID.pdf	1 copy of Job Shadow Request Letter